

LOCAL ASSESSORS

Acme Township
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Blair Township
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Green Lake Township
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Peninsula Township
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Union Township
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City of Traverse City
Polly Cairns 231-922-4479
pcairns@ci.traverse-city.mi.us

WEB LINKS

Additional information & forms can be found on the
State of Michigan website under Treasury
www.michigan.gov/treasury/

Changes in Ownership and Uncapping of Property

www.michigan.gov/taxes/0,1607,7-238-43535_57482---,00.html

Property Transfer Affidavit #2688 aka L-4260

www.michigan.gov/documents/l4260f_2688_7.pdf

Principal Residence Exemption (PRE) Affidavit #2368

www.michigan.gov/documents/2368f_2605_7.pdf

Request to Rescind Principal Residence Exemption (PRE) #2602

www.michigan.gov/documents/2602f_2607_7.pdf

Guidelines Principal Residence Exemption Program

www.michigan.gov/documents/2856_11014_7.pdf

Transfer of Ownership Guidelines

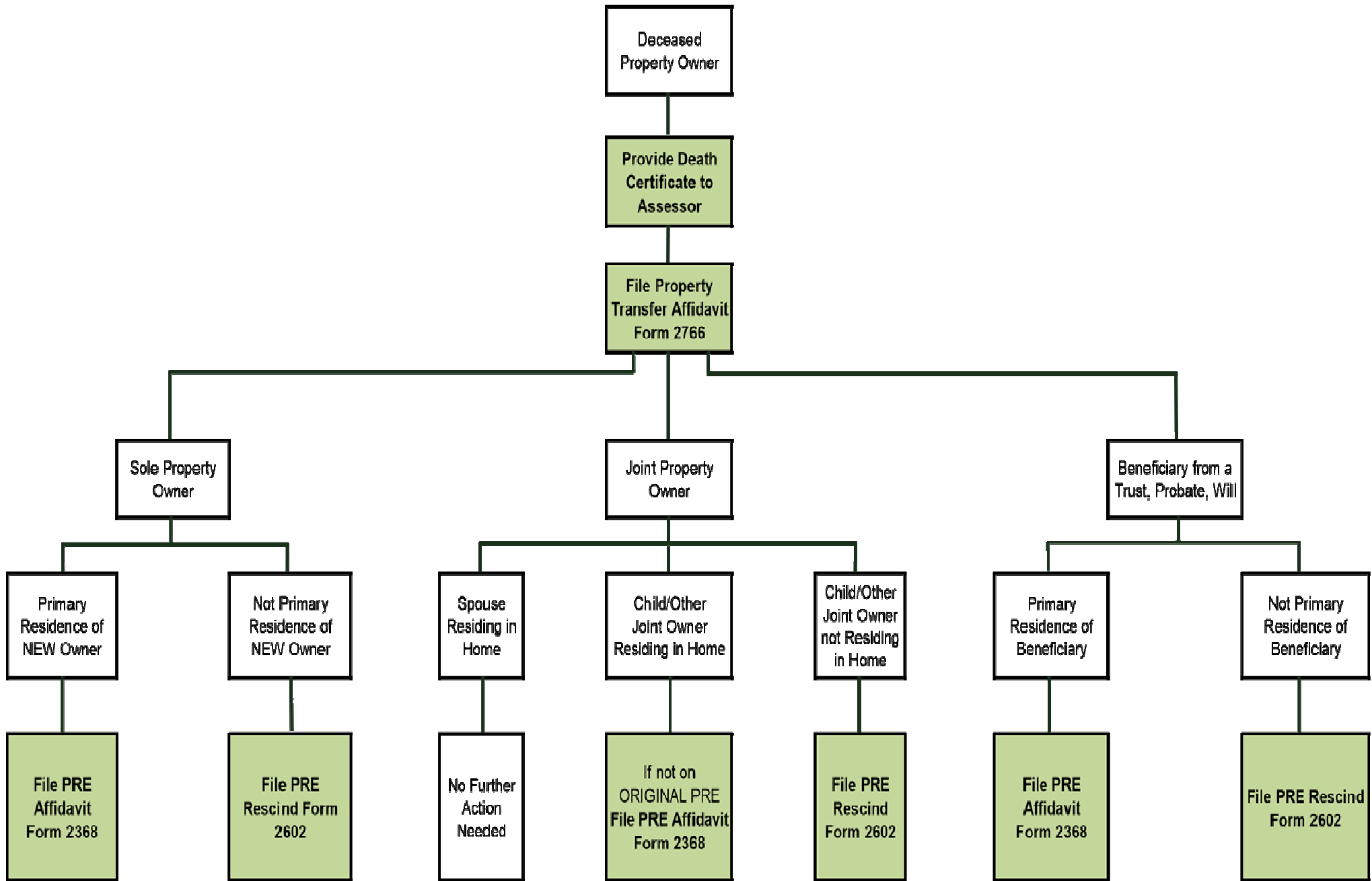
[www.michigan.gov/documents/treasury/
TransferOwnershipGuidelines_423898_7.pdf](http://www.michigan.gov/documents/treasury/TransferOwnershipGuidelines_423898_7.pdf)



**Information
for
Beneficiaries, Heirs, Spouses,
and Joint Owners
of a
Deceased Person
who owned
Real Property**

Heidi M. Scheppe
GRAND TRAVERSE COUNTY TREASURER
400 BOARDMAN AVENUE
TRAVERSE CITY, MI 49684-2577
(231) 922-4735 • FAX (231) 922-4658
E-MAIL: HSCHEPPE@GRANDTRAVERSE.ORG

If a loved one has passed you will need to file property tax paperwork with your local Assessor*



*Informational purposes only, verify all documentation with your local Assessor.

Failure to rescind an invalid PRE or not uncapping a property's value will result in future tax bills with additional interest and penalties. (Rev. 10/2014)