

LETTER OF AMENDMENT

BETWEEN

GRAND TRAVERSE COUNTY

AND

COMMAND OFFICERS ASSOCIATION OF MICHIGAN

GRAND TRAVERSE CENTRAL SUPERVISORY UNIT

Re: **ARTICLE XIV VACATION, SECTION 14.4 VACATION SCHEDULING**

1. The County of GRAND TRAVERSE and the COMMAND OFFICERS ASSOCIATION OF MICHIGAN hereby agree to modify the existing collective bargaining agreement (ARTICLE XIV VACATION) 14.4 Vacation Scheduling, to include the new amended language listed below.

Vacation requests for November 1st-April 30th will be accepted from August 16thst-September 15th, and posted to the schedule no later than October 1st.

Vacation requests for May 1st-October 30th will be accepted February 13thst-March 15th, and posted to the schedule no later than April 1st.

Employees shall be permitted to schedule their vacation in conjunction with their regular pass days. Approved requests of two (2) or more vacation days will provide for pass days in conjunction with the request to be considered "vacation" whereas the employee will not be eligible for overtime unless mutually agreed upon, or during an emergency work assignment identified in Section 2.4.

Vacation requests shall be scheduled by Classification Seniority with preference given to multiple day requests of five (5) or more regularly scheduled working days. Employees who request vacation periods encompassing the following holidays: Thanksgiving Day, Day after Thanksgiving, Christmas Eve, and Christmas Day, shall refrain from taking both sets of holidays in the same year. Further, employees shall not take the same holidays (described above) two years consecutively. Any requested change in vacation schedule after notification will require at least thirty (30) days' notice. Exceptions may be made for unusual circumstances.

Only one (1) employee in each classification shall be scheduled for vacation at any one time. Any second request, or any overlapping days of requested vacation by employees shall be subject to management approval based on staffing. The employer shall provide a 60 (sixty) day notice before changing this procedure.

FOR THE COUNTY OF GRAND TRAVERSE

Cowley Crawford 3/9/18
Chair, Board of Commissioners Date

Jason Torrey 3-14-18
Date

FOR THE BARGAINING UNIT

Paul D. Postal JR 2-16-18
Paul D. Postal JR B.A. Date

Jasen Mayersky 2/20/18
Jasen Mayersky, Pres. Date